

## SOCIAL WORK LICENSING GUIDE

### **ELIGIBILITY FOR FULL MASTER'S SOCIAL WORKER LICENSE (LMSW) BY EXAMINATION (first license)**

- Graduate with a master's degree from an educational program that is accredited by the Council on Social Work Education (CSWE).
- Complete at least 4,000 hours of post-degree supervised social work experience over at least a two-year period. If the experience is gained in Michigan, must hold a Limited LMSW License. Must complete experience in a setting that includes work in the area of designation that will part of the MSW license; either Clinical, Macro (administrative), or both.
- Arrange for submission of verification of licensure in any state where licensed, even if the license is no longer active.
- Pass either the Clinical Examination (Clinical designation) or the Advanced Generalist (Macro designation) Examination that is conducted by the Association of Social Work Boards (ASWB).
- Submit the \$40 fee with the LMSW by Examination application that is found at [http://www.michigan.gov/lara/0,4601,7-154-27417\\_27529\\_27554---,00.html](http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27554---,00.html).
- A fingerprint report and criminal background check are required if not previously taken for a Michigan health care license. Fingerprints must be taken using the instructions and ID numbers that are sent to the applicant after the license application and fee are received.

### **ELIGIBILITY FOR FULL LMSW LICENSE BY ENDORSEMENT (currently licensed in another state)**

- Arrange for submission of verification of licensure in any state where licensed, even if the license is no longer active.
- Graduate with a master's degree from a CSWE-accredited educational program.
- Provide verification that at least 4,000 hours of post-degree supervised work experience that was completed in the other state.
- Contact ASWB to have the Clinical or Advanced Generalist exam scores taken for licensure sent to the Michigan Board.
- If first licensed prior to July 2005, your licensure credentials will be evaluated to determine if they were substantially equivalent to the requirements that were in place at that time in Michigan.
- Submit the \$40 fee with the LMSW by Endorsement application that is found at [http://www.michigan.gov/lara/0,4601,7-154-27417\\_27529\\_27554---,00.html](http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27554---,00.html).
- A fingerprint report and criminal background check are required. Fingerprints must be taken using the instructions and ID numbers that are sent to the applicant after the license application and fee are received.

**ELIGIBILITY FOR LIMITED LMSW LICENSE (must hold if post-degree work experience is completed in Michigan)**

- Graduate with a master's degree from a CSWE-accredited educational program.
- Practice under the supervision of a master's social worker.
- Submit the \$40 fee with the Limited MSW License application found at [http://www.michigan.gov/lara/0,4601,7-154-27417\\_27529\\_27554---,00.html](http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27554---,00.html).
- A fingerprint report and criminal background check are required. Fingerprints must be taken using the instructions and ID numbers that are sent to the applicant after the license application and fee are received.

**ELIGIBILITY FOR FULL BACHELOR'S SOCIAL WORKER LICENSE (LBSW) BY EXAMINATION (first license)**

- Graduate with a bachelor's degree from a CSWE- accredited educational program.
- Complete at least 4,000 hours of post-degree supervised social work experience over at least a two-year period. If the experience is gained in Michigan, must hold a Limited LBSW License.
- Pass the Bachelors Examination that is conducted by ASWB.
- Submit the \$40 fee with the BSW License by Examination application found at [http://www.michigan.gov/lara/0,4601,7-154-27417\\_27529\\_27554---,00.html](http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27554---,00.html).
- A fingerprint report and criminal background check are required if not previously taken for a Michigan health care license. Fingerprints must be taken using the instructions and ID numbers that are sent to the applicant after the license application and fee are received.

**ELIGIBILITY FOR LBSW LICENSE BY ENDORSEMENT (currently licensed in another state)**

- Graduate with a bachelor's degree from a CSWE- accredited educational program.
- Provide verification that at least 4,000 hours of post-degree supervised work experience that was completed in the other state.
- Contact ASWB to have the Bachelors Examination scores sent to the Michigan Board.
- Submit the \$40 fee with the LBSW by Endorsement application that is found at [http://www.michigan.gov/lara/0,4601,7-154-27417\\_27529\\_27554---,00.html](http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27554---,00.html).
- A fingerprint report and criminal background check are required. Fingerprints must be taken using the instructions and ID numbers that are sent to the applicant after the license application and fee are received.

## **ELIGIBILITY FOR A LIMITED BSW LICENSE (must hold if post-degree work experience is completed in Michigan)**

- Graduate with a bachelor's degree from a CSWE- accredited educational program.
- Practice under the supervision of a licensed master's social worker.
- Submit the \$40 fee with the Limited LBSW license application found at [http://www.michigan.gov/lara/0,4601,7-154-27417\\_27529\\_27554---,00.html](http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27554---,00.html).
- A fingerprint report and criminal background check are required. Fingerprints must be taken using the instructions and ID numbers that are sent to the applicant after the license application and fee are received.

## **ELIGIBILITY FOR A SOCIAL SERVICE TECHNICIAN (SST) REGISTRATION**

- Must have completed an Associate's degree in Social Work from a CSWE-accredited program, or be currently employed in social or human services and have either completed at least 2,000 hours of supervised social work experience over at least a one-year period, or have completed at least two years of college in a regionally-accredited institution with at least four courses relevant to human service needs.
- Submit the \$40 fee with the Social Service Technician registration application found at [http://www.michigan.gov/lara/0,4601,7-154-27417\\_27529\\_27554---,00.html](http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27554---,00.html).
- A fingerprint report and criminal background check are required if not previously taken for a Michigan health care license. Fingerprints must be taken using the instructions and ID numbers that are sent to the applicant after the license application and fee are received.

## **ELIGIBILITY FOR A LIMITED SST REGISTRATION**

- Must have completed at least two years of college in any field from a regionally-accredited institution.
- Must either be currently employed in human or social services or have been made an offer of employment in the practice of social work.
- Submit the \$40 fee with the Social Service Technician registration application found at [http://www.michigan.gov/lara/0,4601,7-154-27417\\_27529\\_27554---,00.html](http://www.michigan.gov/lara/0,4601,7-154-27417_27529_27554---,00.html).
- A fingerprint report and criminal background check are required. Fingerprints must be taken using the instructions and ID numbers that are sent to the applicant after the license application and fee are received.